



## Board of Directors Meeting Draft Minutes February 28, 2024, 6:00pm, via Zoom

**Board Members Present:** Jerome Simone, President; Jeanne Wielgus, Vice President; Brigitte Blackman, Parent Representative. Laura Miller, Secretary, arrived at 6:42pm (after work commitment)

**Excused:** Mary Ann McCulloch, Treasurer

**Guests Present:** Millard (Skip) Dunham (Safety Committee); Carla Fuller (Safety Committee); and Ashley Donnell

**Quorum:** Established

**Motions:** Laura moved to establish a formal policy that if there are enough rowers to carry the launch a qualified pilot/coach should drive the launch. If there aren't enough rowers to carry the launch, then the coach can row. Jeanne seconded and all approved.

### 1. Roll Call, Introductions and Minutes

- Meeting called to order at 6:08pm
- Minutes from 31 May 2023; 26 July 2023; 30 August 2023, 31 January 2024 reviewed, Jeanne made motion to approve, all approved.

### 2. President's Report: Jerry Simone

- No donations made to other organizations since last meeting and no requests for donations. Sculling fundraiser
- Truck Insurance quote from Gavin McFarlin (George Petersen Insurance) for \$866 for six months was distributed by email 2/27/24. Quote is comparable to the previous policy from Allstate. Jerry will get approval from everyone by email so Mary Ann can also approve. Current insurance expires June 30<sup>th</sup>, Allstate should refund the 3 months, but Jerry will confirm.

### 3. Coaching Status Report – provided by Chris Dadd

- Masters moving along, Olivia coaching, lots of evening practices on the Erg, need to still recruit new members, planning on getting a masters group for Covered Bridge regatta in April
- Juniors – will be attending lake Merced, racing doubles, mixed experience levels. 14 kids on the roster, generally 8-10 at each practice.
- CPH Crew Updates – provided by Ashley Donnell
  - Mens team was supposed to travel but canceled due to weather warnings.
  - Womens team will race next weekend at lake Natomas with Sac and then Port of Sac with Davis
  - 50 year celebration planning in full swing. The CPH sports auction is next weekend. Asked if HBRA is interested in donating a certificate for the auction for a sculling lesson. Will be good publicity for HBRA. Jerry agreed and Ashley will send a follow-up email.
  - Asked if CPH could park a trailer at the HBRA boat house. Current condition of parking lot may make getting a trailer in a struggle, but space-wise it's fine.

### 4. Safety Committee – provided by Carla Fuller and Millard Dunham

- Carla and Laura still need to connect. Carla has contacted Arcata Community pool for dump and recover test, will do swim test at the same time. Chris will take a look at the receipt from last year to confirm how long to reserve the pool for. Chris suggested it is probably best to schedule a Saturday, but do not schedule for 3/16 (lake Merced regatta), also avoid the Covered bridge weekend (4/13). Carla will get the boat there. For the pool session, contact Jerry for credit card information for payment.
- Carla requested more information on procedures and protocol regarding the background and safe sport checks. Any trainings taken on US rowing do not necessarily come back to HBRA. Will check with Laura regarding current requirements. Background checks will cost approximately \$25 - check with US rowing and Arcata police.
- Carla followed up on previous discussion regarding keeping radios charged and always present on the launch. Chris mentioned that the power strip will need to be left on overnight so the radios can charge and that this is not likely to drain the batteries.
- Skip suggested that it might be time to begin crafting an official policy of when the coach will use the safety launch vs when they will row, especially if an odd number of people could result in someone rowing a single.
- Jeanne asked if this is something that can be talked about by the whole club. Jerry would like to look at recommendations from US rowing and get as much information as possible before opening it up to the club. Chris gave input that the policy at HBRA has not been clear and suggested there should be a firm policy.
- Should there be a 'checkout' on the launch to make sure coaches and pilots of the launch do know how to drive the launch. Chris said that all drivers of the launch are required to take the California boating safety class. Chris thinks the US rowing policy is pretty firm on the coach not rowing. The current safety manual might need an update to include official training requirement to drive the launch.
- Skip made a suggestion that the board make it a policy that if there are enough people to carry the launch safely into the water, that a qualified driver should drive the launch. But if there aren't enough people to safely carry the launch the coach may row. Carla raised the question of how many people are enough to carry the launch and the consensus was that 6 people should be the minimum. Laura moved to establish a formal policy that if there are enough rowers to carry the launch a qualified pilot/coach should drive the launch. If there aren't enough rowers to carry the launch, then the coach can row. Jeanne seconded and all approved. Policy may require fine tuning before it is fully accepted.
- Carla suggested that if there is no launch on the water there should be a safety procedure for example, radios should be in all the boats.
- Skip asked what method is used to get people out of the water and into the launch, over side or stern. Should the launch driver practice this? Laura added that University of Washington has many videos, they use straps life slings. They have wakeless launches though so it's a bit easier – for an unconscious person Chris said it would be almost impossible to get them in the launch. Might be good to get life slings in each launch. Jerry had a rescue where someone was ejected and completely winded, Jerry needed to hold onto him until the rower was stable enough to assist in the rescue. Chris said that it was generally policy to keep life slings in the launch while he was rowing in the Bay area so that you can tow rowers or an unconscious rower back to the shore. Chris will research life slings and figure out the cost for equipping the two launches.

#### 5. HBRA Social Media/Outreach: Jeanne Wielgus

No updates

#### 6. Equipment

- Phoenix insurance has paid out \$15 000, Jerry has deposited it into the savings account.
- Chris is going to fix Adorni dock tomorrow. Chris has fixed the spigot with an old brass one, might need to dig a new trench, people have been driving around there and tearing up the area and that possibly ripped the spigot. When Chris got there the water was off, but once fixed everything seems to be working. Jeanne brought up putting the cable back – Jerry reminded that the cable and its lock was owned by the city and the city removed it as it was potentially a fire/safety/access hazard
- Roofing estimate is between \$15000-\$20000. Carla knows a roofer who is doing some work for her will check with him, he can go by and check out the roof.

- Jeanne checked in about the workload of repairing boats, and reminded everyone that the donation can be used to fund repairs. Chris updated that currently it is under control and not many repairs listed on the board.

#### 7. Financial Reports

- No update, Mary Ann will send a separate email re. account write-offs and accounts receivable/adjustments
- No current fundraising plans.

#### 8. Other items for discussion/information:

- 2024 Learn to row will be 1<sup>st</sup> Saturday in June, will ask Karen if she is willing to run it again.
- Humb Co Harbor District Offshore Wind Energy Marine Terminal – Mary Ann sent out email. Yacht club is concerned because they need room for tacking, hard to hold a race if they don't have the space.
- No thank you notes needed.
- No word on dredging
- Adorni walls and broken door latch system. Carla said she rowed with Joe and he had said it was fixed.
- Presence at the CPH 50<sup>th</sup> anniversary on the Saturday of the Regatta (3/30/24), Shenae and Chris have talked with juniors about this. Jerry mentioned that they should wear team gear, will open up Adorni center and put table inside and have coffee and bake sale.
- Humboldt area foundation has posted solicitations for proposals for the summer youth program.  
<https://hafoundation.org/2024/02/23/april-15-deadline-for-hafwrcfs-summer-youth-partnership-grants/>

#### 9. Meeting was adjourned at 7:23pm