



## **Board of Directors Meeting Draft Minutes**

### **January 31, 2024, 6:00pm, via Zoom**

**Board Members Present:** Jerome Simone, President; Jeanne Wielgus, Vice President; Mary Ann McCulloch, Treasurer; Brigitte Blackman, Parent Representative. Laura Miller, Secretary, arrived at 6:42pm (after work commitment)

**Guests Present:** Millard (Skip) Dunham; Carla Fuller; Ashley Donnell, and Lorraine Dillon

**Quorum:** Established

**Minutes approved:** 2/28/2024

#### **Motions:**

- Mary Ann McCulloch moved to approve \$200 scholarship for new junior rower. Laura Miller seconded, all approved, no abstentions.

#### **Action items:**

- Jeanne Wielgus will create an email account and will have it forward to Jerry's email address as a test for all board members

#### **1. Roll Call, Introductions and Minutes**

- Meeting called to order at 6:04pm
- No minutes available to approve
- Brigitte Blackman volunteered to take minutes and do backlog of outstanding minutes from April 26, May 31, June 28, Aug 30, Sept 27, Oct. 25, Nov 29 & Dec 21, 2023 meetings
- Statute on keeping minutes is 10 years

#### **2. President's Report: Jerry Simone**

- No donations made to other organizations since last meeting and no requests for donations.
- Truck Insurance update – updating truck insurance broker
  - Sean Peterson Insurance will give a quote. Needs driving record information on current listed drivers: Mary Ann, Don Brubaker, Chris Dadd, and Peter Daggett. Mary Ann and Don have submitted their information; Chris and Peter still need to submit.
- Phoenix Insurance has been paid out and the \$15000 deposited into Coast Central Credit Union Savings account.

#### **3. Coaching Status Report**

- Coaching Report – Junior update provided by Brigitte Blackman: new practice times include Wednesday evenings and Saturday mornings depending on commitment from rowers. Update on intended regattas for Spring season.
- CPH Crew Updates - Ashley Donnell, Cal Poly Humboldt Women's Crew Coach: home regatta and weekend of festivities for CPH Golden Anniversary. Details of event can be found online at:  
<https://humboldtathletics.com/sports/2024/1/27/cal-poly-humboldt-rowing-golden-anniversary.aspx>

- Ashley repaired three Ergs and recommended moving them to away from the corner to avoid water/sea air damage. Peter Daggett suggested covering electronics with a tarp. Ashley stated that moving ergs away from the wet areas is best. It's a damp environment

#### 4. Safety Committee

- New Safety Officer(s) were introduced: Millard (Skip) Dunham and Carla Fuller will take over the Safety Officer duties. The board thanks Laura for her time as Safety Officer
- Requirements and plans were discussed, these included necessary updates to the website with links to relevant safety trainings accredited by US Rowing. Other safety related topics discussed included:
  - Daily briefings to include water conditions, tides, channel markers and charts of traffic patterns which may be more relevant with increased traffic due the upcoming work on the offshore wind energy terminal.
  - Recommendation was made to have a radio on the launch. Skip will check current radios and charger status.
  - Current requirements for the safety launch to always be out on the water with the rowers, and issues with how this might impact low attendance practices were raised.
- Safety Manual – Laura Miller will share file/notebook with new safety officers.

#### 5. HBRA Social Media/Outreach: Jeanne Wielgus/Lorraine Dillon

- Helpful to have more feedback to add and updated information, including potential contact information for board members.
- Discussed several options for email contacts to link from the website which will include a note on the website with questions concerns and safety questions please contact the Board at [Board@HBRA.org](mailto:Board@HBRA.org).
- **Action item:** Jeanne Wielgus will create an email account and will have it forward to Jerry's email address as a test.

#### 6. Equipment

- Phoenix insurance has paid out \$15 000, this along with approximately \$1500-\$2000 for the Geis will provide funding for a replacement quad. Chris Dadd will research Hudsons as a potential to replace the Phoenix.
- Repairs needed/in progress – repairs to the Ergs completed by Ashley Donnell\* (see update by Ashley above)
- Boathouse Roof Estimate – ongoing, Jerry Simone suggested getting bids to do a roof restore.

#### 7. Financial Reports

- Mary Ann met with bookkeeper and reported that financials are updated.
- Current financial status \$4500 in Checking account, Adorni Fund is flush.
- New junior rower requested support of \$200 to cover tuition for spring season (see motion above.) There is no longer a formal application, but a section on the junior enrollment packet that includes the requirement of qualifying for Medi-Cal and Free or reduced lunch program.
- Will apply for Humboldt Sponsors financial assistance, hopefully to support/promote new rowers.

#### 8. Other items for discussion/information:

- HBRA will host Hidden Valley High School Women's Soccer team for LTR in August 2024. Brings in \$600 for HBRA and the event combines with CPH girls soccer clinic.
- Humb Co Harbor District Offshore Wind Energy Marine Terminal – No additional information available
- Thank you notes needed/sent – none needed.
- No additional updates available on Dredging, Adorni damaged walls or fee revisions

The Board went into closed session and returned with no action taken.

#### 9. Meeting was adjourned at 7:30pm